

**USD 417**  
**K-12 Counseling Program Guidelines**

**BASIC SKILLS - "LEARNING TO WORK"**

	PRIMARY	INTERMEDIATE	MIDDLE	SECONDARY
<b>LIFE SKILLS</b>				
	Promoting attendance	Promoting attendance	Promoting attendance	Promoting attendance
	Staying on task	Staying on task	Staying on task	Staying on task
	Understanding quality of work in self/others	Understanding quality of work in self/others	Understanding quality of work in self/others	Understanding quality of work in self/others
		Producing Quality Work	Producing Quality Work	Producing Quality Work
			Job Keeping Skills	Job Keeping Skills
<b>CAREER EDUCATION</b>				
	Career awareness	Career awareness	Career awareness	Career awareness
		Career exploration	Career exploration	Career exploration
			Career development	Career development
				Career focusing
			Resume Writing	Resume Writing